



THE CORPORATION OF THE TOWN OF WASAGA BEACH  
PLANNING DEPARTMENT

PRE-SERVICING AGREEMENT APPLICATION

OFFICE USE ONLY			
DATE RECEIVED:		FILE NO.:	
DATE APPLICATION DEEMED COMPLETE:			
FEES			
Pre-Servicing Agreement		\$4,500.00	
Legal Fees		\$1,500.00	

**WE ARE DIGITAL!**

Applications are now required to be submitted through our [Online Portal](#).

For help with accessing the online portal click [here](#).

**1. CONTACT INFORMATION**

**Applicant Information**

Name of Applicant:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

**Owner Information (if different from Applicant)**

Name of Owner:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

**Agent Information (if applicable)**

Name of Agent:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

Communications should be sent to  Applicant  Owner  Agent

**Name of Mortgagee, charges or encumbrances, in respect to subject lands (if applicable)**

Name:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

## 2. LOCATION AND DESCRIPTION OF THE SUBJECT LANDS

### Location of Subject Property (complete applicable lines)

Street & Number:			
Tax Roll #:			
Lot No.:		Concession:	
Part No.:		Plan No.:	
<b>Dimensions of Subject Property (in metric units)</b>			
Frontage			metres
Average Width			metres
Depth			metres
Area			square metres

## 3. EXISTING LAND USES & ZONING

### Existing Use and Zoning

Describe the existing uses on the subject land:		
The length of time that the existing uses on the subject land have continued:		
Current Land Use Designation in Official Plan:		
Current Zoning:		
Is the subject land currently the subject of a proposed Official Plan Amendment, Zoning By-law Amendment, Minister's Zoning Order or Minor Variance?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
If the subject land is covered by a Minister's zoning order, what is the Ontario Registration Number and status of the file:		
Current Land Use Designation of abutting lands:		
North	South	
East	West	
Current Zoning of abutting lands:		
North	South	
East	West	

## 4. PROPOSED LAND USES & ZONING

### Proposed Use and Zoning

Describe the proposed uses on the subject land:
Proposed building(s) or structure(s):

**5. REQUIRED DOCUMENTATION**

**A) A SURVEY SHOWING**

The boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;

The distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;

The boundaries and dimensions of the subject land;

The location of all land previously severed from the parcel originally acquired by the current owner of the subject land;

The approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;

The location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right of way;

The location and nature of any easement affecting the subject land.

**B) GRADING AND DRAINAGE PLAN**

**C) SITE REHABILITATION PLAN**

**D) ACCESS CONTROL PLAN**

**E) PHASING PLAN**

**F) COST ESTIMATES – including the cost of works required for site controls and rehabilitation**

**6. PERMISSION TO ENTER**

Consent is given to the Town of Wasaga Beach, its employees and authorized representatives to enter onto the above noted property, solely for the purpose of obtaining information to assist in the evaluation of this application.

The owner acknowledges that employees or authorized representatives of the Town may enter onto the subject property at any reasonable time and only for the purposes set out above.

Date:		Signature of Owner:	
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**7. AUTHORIZATION OF OWNER**

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

**8. AUTHORIZATION OF OWNER FOR AGENT TO MAKE APPLICATION AND TO PROVIDE PERSONAL INFORMATION**

I, \_\_\_\_\_, am the owner of the land this is the subject of this application and for purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56., authorize \_\_\_\_\_ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date:		Signature of Owner:	
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**9. CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION**

I, \_\_\_\_\_, am the owner of the land that is the subject of this application and for the purposes of the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56*. I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of *The Planning Act* for the purposes of processing this application.

Personal information contained in this form, collected and maintained pursuant to *The Planning Act*, will be used for the purpose of responding to the Application and creating a public record. The Owner's Signature acknowledges that "personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public;" per Section 14(1)(c) of the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56*.

The applicant acknowledges that the Town considers the application forms and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the Town photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement. Questions regarding the collection of information should be directed to the Clerk of the Town of Wasaga Beach, 705-429-3844, ext. 2223.

Date:		Signature of Owner:	
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**10. AFFIDAVIT OR SWORN DECLARATION OF OWNER/AGENT**

**Declaration for the Prescribed and Requested Information**

I, \_\_\_\_\_, of the \_\_\_\_\_ of \_\_\_\_\_  
in the \_\_\_\_\_ of \_\_\_\_\_  
do solemnly declare that all of the above statements and all attachments are true, and I make this  
oath declaration conscientiously believing it to be true and knowing that it is of the same force  
and effect as if made under oath and by virtue of *The Canada Evidence Act*.

DECLARED before me at the \_\_\_\_\_ of \_\_\_\_\_,  
in the \_\_\_\_\_ of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
A Commissioner, etc.

**For hard copy submissions, please submit your complete application to:**

**The Town of Wasaga Beach  
Planning Department  
120 Glenwood Drive  
Wasaga Beach, Ontario L9Z 2K5**

**Regular business hours: Monday to Friday from 8:30 a.m. to 4:30 p.m.**