



**THE CORPORATION OF THE TOWN OF WASAGA BEACH
PLANNING DEPARTMENT**

SITE PLAN CONTROL APPLICATION FOR APPROVAL

OFFICE USE ONLY	
DATE RECEIVED:	FILE NO.:
DATE APPLICATION DEEMED COMPLETE:	
FEES	
Site Plan Approval (new development):	
Major* (greater than 500 sq. m of building area)	\$6,000.00
Minor* (up to 500 sq. m of building area)	\$3,000.00
Site Plan Approval (Amendment)**	\$1,800.00
Site Plan Approval (Minor Revision)	\$1,125.00
Legal fees	\$1,500.00
Submission Drawings beyond Third Review for any of the above	\$ 600.00 / submission
*plus a fee per dwelling unit or per square metre of site area plus deposit for Engineering Review Fee	**plus a fee per dwelling unit or per square metre of floor area

WE ARE DIGITAL!

Applications are now required to be submitted through our [Online Portal](#).

For help with accessing the online portal click [here](#).

1. CONTACT INFORMATION

Applicant Information

Name of Applicant:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

Owner Information (if different from Applicant)

Name of Owner:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

Agent Information (if applicable)

Name of Agent:			
Mailing Address:			
Telephone No:		Cell No:	
E-Mail:			

Communications should be sent to Applicant Owner Agent

2. LOCATION AND DESCRIPTION OF THE SUBJECT LANDS

Location of Subject Property (complete applicable lines)

Street & Number:			
Tax Roll #:			
Lot No.:		Concession:	
Plan No.		Plan No.:	

Easements or Restrictive Covenants

Are there any easements or restrictive covenants affecting the subject lands?
If yes, Describe the easement or covenant and its effect:

Dimensions of Subject Property (in metric units)

Frontage		metres
Average Width		metres
Depth		metres
Area		square metres

3. EXISTING LAND USES & ZONING

Existing Use and Zoning

Describe the existing uses on the subject land:			
The length of time that the existing uses on the subject land have continued:			
Current Land Use Designation in Official Plan:			
Current Zoning:			
Current Land Use Designation of abutting lands:			
North		South	
East		West	
Current Zoning of abutting lands:			
North		South	
East		West	

4. PROPOSED LAND USES & ZONING

Proposed Use and Variance

Describe the proposed uses on the subject land:
Proposed Land Use Designation in Official Plan:
Proposed Zoning:

5. EXISTING AND PROPOSED STRUCTURES

STRUCTURE DETAILS	EXISTING	PROPOSED
Number of structures		
Structure #1		
Date constructed:		
Gross Floor Area (sq/m)		
Structure height (metres)		
Setback from front lot line (metres)		
Setback from rear lot line (metres)		
Setback from side lot line (metres)		
Structure #2		
Date constructed:		
Gross Floor Area (sq/m)		
Structure height (metres)		
Setback from front lot line (metres)		
Setback from rear lot line (metres)		
Setback from side lot line (metres)		
Structure #3		
Date constructed:		
Gross Floor Area (sq/m)		
Structure height (metres)		
Setback from front lot line (metres)		
Setback from rear lot line (metres)		
Setback from side lot line (metres)		

6. ACCESS AND SERVICING INFORMATION

Type of Access	Existing	Proposed
Provincial highway		
Municipal road, maintained year round		
Municipal road, maintained seasonally other public road		
Other public road		
Please specify:		
Right of way		
Please specify:		
Water access		
Please describe the parking and docking facilities and the approximate distances of these facilities from the subject land and the nearest public road		
Type of Water Supply	Existing	Proposed
Municipally operated piped water system		
Privately owned/operated individual well		
Privately owned/operated communal well		
Lake or water body		
Please specify:		
Other means		
Please specify:		
Type of Storm Water Control	Existing	Proposed
Storm drainage sewer		
Ditch		
Swale		
Other means		
Please specify:		
Type of Sewage Disposal	Existing	Proposed
Municipally operated sanitary sewers		
Privately owned/operated individual septic		
Privately owned/operated communal septic		
Privy		

Other means		
Please specify:		
Utilities	Existing	Proposed
Hydro		
Natural gas		
Telecommunications		
Is it the intent of this application to permit development on privately owned and operated individual or communal septic systems where more than 4500 litres of effluent would be produced per day as a result of the development being completed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, the following is required:		
i) A servicing options report; ii) A hydrogeological report.		

7. PLANNING HISTORY OF THE SUBJECT LAND

Has the subject land or land within 120 metres of it, ever been the subject of a Zoning By-law Amendment, Minor Variance, Plan of Subdivision or Consent, Official Plan Amendment, Site Plan or Ministers Zoning Order?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please specify the file number, the name of the approval authority considering it, the land it affects, its purpose, its status and its effect on the requested amendment.		
Has there ever been an industrial or commercial use, including gas station on the subject land or adjacent lands?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, please specify:		
Is there a reason to believe the subject lands have been contaminated by former uses on the subject land or adjacent lands?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, please specify:		
Has there ever been waste disposal on the subject land or adjacent lands?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, please specify:		

8. OTHER APPLICATIONS

Does the application require an Official Plan Amendment, Zoning By-law Amendment, Severance, Minor Variance, or Plan of Subdivision/Condominium?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
If yes, please specify:		

9. OTHER INFORMATION

Is there any other information that you think may be useful to the Municipality or other agencies in reviewing the application? If so, explain in the space provided or attach on a separate page:

Enclosed herewith is the applicable fee and I/We hereby agree to pay further costs and expenses incurred by the Municipality for legal, planning, engineering and/or other costs incidental to this application to the completion of all appeals or Ontario Municipal Board hearings, should they arise.

Be advised that the Applicant or a Representative is required to appear at the Development Committee meeting and any other meetings that are required to explain the proposal and answer any questions that may arise. Failure to do so may result in deferral of the application and increased costs.

The Applicant shall provide any other material or studies requested by an official representing the Corporation of the Town of Wasaga Beach in order for the Municipality to review the application. This could include special topic studies (Examples include but are not limited to, Noise Studies, Environmental Impact Studies, Traffic Studies, D-4 Studies, Golf Ball Scatter Studies, etc.) and could further include peer review of the studies as requested by the Municipality. Five copies of each plan (including 11x17 reduction of each plan) and three copies of any reports or studies including a digital copy of each drawing and report prepared in support of this application, is required.

10. PERMISSION TO ENTER

Consent is given to the Town of Wasaga Beach, its employees and authorized representatives to enter onto the above noted property, solely for the purpose of obtaining information to assist in the evaluation of this application.

The owner acknowledges that employees or authorized representatives of the Town may enter onto the subject property at any reasonable time and only for the purposes set out above.

Date:		Signature of Owner:	
-------	--	---------------------	--

11. AUTHORIZATION OF OWNER

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

12. AUTHORIZATION OF OWNER FOR AGENT TO MAKE APPLICATION AND TO PROVIDE PERSONAL INFORMATION

I, _____, am the owner of the land this is the subject of this application and for purposes of the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56., authorize _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date:		Signature of Owner:	
-------	--	---------------------	--

13. CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purposes of the *Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56*. I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of *The Planning Act* for the purposes of processing this application.

Personal information contained in this form, collected and maintained pursuant to *The Planning Act*, will be used for the purpose of responding to the Application and creating a public record. The Owner's Signature acknowledges that "personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public;" per Section 14(1)(c) of the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56*.

The applicant acknowledges that the Town considers the application forms and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the Town photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement. Questions regarding the collection of information should be directed to the Clerk of the Town of Wasaga Beach, 705-429-3844, ex 2223.

Date:		Signature of Owner:	
-------	--	---------------------	--

14. AFFIDAVIT OR SWORN DECLARATION OF OWNER/AGENT

Declaration for the Prescribed and Requested Information

I, _____, of the _____ of _____ in the _____ of _____

do solemnly declare that all of the above statements and all attachments are true, and I make this oath declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

DECLARED before me at the _____ of _____, in the _____ of _____ this _____ day of _____, 20__

Signature

A Commissioner, etc.

For hard copy submissions, please submit your complete application to:

**The Town of Wasaga Beach
Planning Department
120 Glenwood Drive
Wasaga Beach, Ontario L9Z 2K5**

Regular business hours: Monday to Friday from 8:30 a.m. to 4:30 p.m.